

MARCIALONGA EVENT BUILDER GUIDE

1) HOW TO ENTER THE SYSTEM EB

Enter the following [link](http://www.marcialonga.it/marcialonga_ski/EN_entry.php). It is possible to enter the system also on the Marcialonga web when entries open http://www.marcialonga.it/marcialonga_ski/EN_entry.php

2) SYSTEM AUTHENTICATION

Enter the email address. The system checks if it is already connected to a personal profile:

-- A) If your email is already connected to a personal profile, enter with your password. If you do not know your click "Forgot your password" and it will be sent to the address you indicate. You can access by entering your password (**ASK FOR THE PASSWORD ONLY ONCE**)

-- B) If you are a new user, you will be asked to fill in your personal information (name, surname and date of birth). Click on **Register Me** and an automatic message with your password will be sent to your email. (**ASK FOR THE PASSWORD ONLY ONCE**)

The image shows two screenshots of the EBlogin interface. Screenshot A shows the login page with a text box for an email address, a password field, and an 'Entra' button. A green checkmark indicates the email is associated with a profile. Screenshot B shows the registration form with fields for 'Firstname', 'Lastname', and 'Date of birth', a 'Default Language' dropdown set to 'Italiano', and a 'Register me' button highlighted with a red arrow. A privacy notice is visible below the form.

3) YOU ARE NOW IN THE EVENTBUILDER SYSTEM. You can now check your data, enter to the events, etc.



The screenshot shows the user's profile page. The top navigation bar includes 'dashboard', 'races', 'registrations and requests', 'profile', 'Welcome in myEB Barbara VANZO', 'account', 'italiano', and 'english'. The main content area is divided into four sections: 'Personal details' (with fields for Firstname: Barbara, Lastname: VANZO, Date of birth, and E-mail), 'Altre informazioni' (with a note 'Nessuna ulteriore informazione'), 'Registrations and requests' (with a note 'No registrations made'), and 'Upcoming events' (listing '11° Marcialonga Running 2013' with a 'Sign up' button).

4) UPCOMING EVENTS

You will find the races that are available and you can "Sign up" for the event.

Upcoming events:

List »

	12^ Marcialonga Running 2014 Running race Date: 07-09-2014 Time: 08:00	Details » Sign up »
	42^ Marcialonga Skiing 2015 Skiing race Date: 25-01-2015 Time: 08:00	Details » Sign up »

5) REGISTRATION

Fill in all parts with your personal details.

If you access the EB System through the Marcialonga website (ENTRY ON-LINE) you will be redirected immediately to the Entry Form.

SPORT CLUB: write your Nation

AFTER COMPLETING THE COMPILATION OF THE FORM CLICK ON THE "PRIVACY" AND "SEND REGISTRATION REQUEST"

41^ Marcialonga Skiing 2014

race

To proceed with the registration please fill in the form with missing data or change those incorrect. The fields on the right is the symbol * (asterisk) are required.

Name and surname:

Barbara *

VANZO *

Gender:

Male *

Female *

Date of birth:

*

Nationality:

*

Address:

*

*

*

*

*

Contacts:

- Phone *

Italy (+39) *

t *

Sport club:

Add sport club...

Team

Licence number

Medical certificate:


Delivery when picking up the start numebr [Select or upload a certificate](#)

Size:

Small

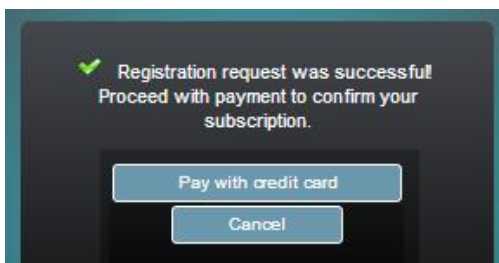
Risultati in altre gare (gara - piazzamento - tempo) ed eventuali note:

[Read the privacy policy](#)

 As established in the Law D.Lgs. 196/03 Art.13, the personal details of competitors will be used for the database, the archives, the start and result lists, the photo-service, the different information and magazines, only by the people in charge of this job inside the Marcialonga Organising Committee, which is the named responsible as establish in the same law Art. 11. It is possible at any time to require the Privacy Rights of the D.Lgs. 196/03 Art. 7.

Price today:

6) **PAYMENT: ONLY with CREDIT CARD.** If you click on cancel you remove your registration.





The registration is confirmed only if the payment has been successful and the transaction authorized.

9) **CONFIRMATION:** The Marcialonga secretary checks if the process is right and confirms the entry. You will receive a confirmation by e-mail in a few days.

10) **REGISTER ANOTHER PERSON:** It is possible to register another skier. On the home page select the race and click again on "Sign up".

Upcoming events:

List »

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Click on "Register another person". Fill in the form and proceed to the payment.

41^ Marcialonga Skiing 2014

race

To proceed with the registration please fill in the form with missing data or change those incorrect.
The fields on the right is the symbol * (asterisk) are required.

Name and surname: *

Firstname *

Lastname *


Gender: *

Male

Female

Date of birth:

You have already the registration request to the chosen event.
Go to [the registrations list](#) otherwise:

 Register another person...

